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This instruction implements AFPD 36-28, *Awards and Decorations* Programs. It describes the Air Force Safety Program Awards and the purpose, eligibility requirements, selection criteria, and nomination processes for each. It applies to all Air Force organizations and personnel, including the Air Force Reserve Command (AFRC) and Air National Guard (ANG) units. This publication may be supplemented at any level; however, all supplements that directly implement this instruction must be routed to AFSEC/SEA for coordination prior to certification and approval. Refer recommended changes and questions about this publication to the Office of Primary Responsibility (OPR) using the AF Form 847, *Recommendation for Change of Publication*; route AF Form 847s from the field through the appropriate functional's chain of command. No waivers may be granted for any part of this publication. This publication requires the collection and or maintenance of information protected by the Privacy Act (PA) of 1974. The

authorities to collect and or maintain the records prescribed in this publication are Title 37 United States Code, Section 301a and Executive Order 9397, as amended by Executive Order 13478 NUMBERING SYSTEM FOR FEDERAL ACCOUNTS RELATING TO INDIVIDUAL PERSONS, November 22, 1943. FORMs affected by the PA have an appropriate PA statement. System of records notice F036 AF PC V Awards and Decorations applies. Records Management. Ensure that all records created as a result of processes prescribed in this publication are maintained in accordance with Air Force Manual (AFMAN) 33-363, *Management of Records*, and disposed of in accordance with Air Force Records Disposition Schedule (RDS) maintained in the Air Force Records Information Management System (AFRIMS) located at <https://www.my.af.mil/afrims/afrims/afrims/rims.cfm>. The use of the name or mark of any specific manufacturer, commercial product, commodity, or service in this publication does not imply endorsement by the Air Force.

(USAFA) Air Force Instruction (AFI) 36-2833, *Safety Awards*, 31 October 2012, is supplemented as follows: This supplement provides procedures for the United States Air Force Academy (USAFA) Safety awards. It applies to all Air Force personnel, but does not apply to Air Force Reserve and Air National Guard Members assigned or activated to USAFA. Refer recommended changes and conflicts between this and other publications to USAFA/SE, 8110 Security Drive, Door 18, USAF Academy CO 80840, on Air Force (AF) Form 847, *Recommendation for Change of Publication*; route AF Forms 847 from the field through the appropriate functional chain of command. The authorities to waive requirements in this publication are identified with a Tier ("T-0, T-1, T-2, T-3") number following each compliance statement. See AFI 33-360, Publications and Forms Management, for a description of the authorities associated with the Tier numbers. Submit requests for waivers through the chain of command to the appropriate Tier waiver approval authority. The waiver authority for non-tiered requirements in this publication is USAFA/SE. Ensure that all records created as a result of processes prescribed in this publication are maintained in accordance with (IAW) Air Force Manual (AFMAN) 33-363, *Management of Records*, and disposed of IAW Air Force Records Information Management System (AFRIMS) Records Disposition Schedule (RDS).

SUMMARY OF CHANGES

This interim change revises AFI 36-2833 by adding the System of Cooperation Among the Air Forces of the Americas (SICOFAA) Flight Safety Award.

(USAFA) There are no substantive changes to this supplement; changes only include updated paragraph numbers to align with the revised parent AFI.

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Section A—General Information

1. Commanders' and Directors' Program.

1. (USAFA)Purpose. United States Air Force Academy (USAFA) annual safety awards have the dual purpose of recognizing deserving individuals (both military and civilian), units, or teams while simultaneously publicizing positive aspects of the safety program.

1.1. The Air Force Safety Awards Program recognizes outstanding safety acts and achievements, see [Table 1](#) for awards covered by this instruction.

1.2. The Air Force encourages commanders at all levels of command, especially at installation level, to develop and establish recognition programs that complement the Safety Awards Program.

2. Administrative Procedures.

2.1. MAJCOMs, DRUs, and FOAs will follow the instructions of this AFI.

2.2. Commanders and Directors:

2.2.1. Publicize the awards program and review achievements often to make sure deserving persons and organizations receive consideration.

2.2.2. May nominate one individual or unit for single award categories. May nominate an individual or unit for more than one award; may nominate an individual or unit for more than one award for the same act.

2.2.3. Send nominations for safety awards to the Air Force Safety Center (AFSEC/SEA) through command channels by 15 November after the fiscal year award period, unless otherwise specified.

2.2.3. **(USAFA)** A commander may submit an individual, or organization for any US Air Force-level awards listed in sections B through AF of this instruction. Nominations must be submitted to USAFA Safety (USAFA/SE), following the guidance in paragraphs 2.2.3.1. through 2.2.3.3. below, by 20 October after the fiscal year award period to ensure routing through the command channels and submission to USAF Safety Center by the 15 November deadline.

2.2.3.1. Each nomination will be submitted using the most current version of the AF Form 1206, *Nomination for Award*. Only include achievements and contributions for the period 1 October through 30 September for the fiscal year under consideration.

2.2.3.2. Nominations are limited to a maximum of 20 lines using the Air Force Form 1206. Use bullet statements only, with the exception of the Koren Kolligian Trophy, Air Force Chief of Safety Aircrew of Distinction Award Aviation Safety Well Done Award and Ground/Weapons Safety Well Done Award which may be submitted in narrative format. List uncommon acronyms at the bottom of AF Form 1206. Submit nomination packages electronically to the Air Force Safety Awards Program Manager.

2.2.3.3. Include a final citation, between 10 to 13 lines (word doc., orientation-landscape, Microsoft Word® Times New Roman, 12-font size) as specified in the nomination procedures for each award, see examples in Attachment 2 and Attachment 3. Do not submit a citation for the following: Secretary of the Air Force Safety Award, Maj Gen Foulois Memorial Award, and the Colonel Will L. Tubbs Memorial Award for Ground Safety.

2.2.4. **(Added-USAFA)** The USAFA/SE will present four annual awards. These awards are detailed in Sections U through Y below. Additionally, USAFA/SE may present a USAFA Safety Achievement Award (coin). The procedures for those awards are detailed in section U below.

2.2.5. **(Added-USAFA)** USAFA Award Nomination Procedures. The nominee's organizational commander prepares and submits the nomination on AF Form 1206, *Nomination for Award*, to USAFA/SE no later than 1 November after the fiscal year under consideration. Nominations must include the following:

2.2.5.1. **(Added-USAFA)** The nominee's name, grade, organizational unit, and duty title.

2.2.5.2. **(Added-USAFA)** An unclassified description of the nominee's achievements/contributions, in bullet format, not to exceed 20 lines. Only include achievements and contributions occurring during the period 1 October through 30 September for the fiscal year under consideration.

2.2.6. **(Added-USAFA)** USAFA Award Selection Procedures. USAFA/SE reviews nomination packages and recommends winners to HQ USAFA Vice Superintendent (USAFA/CV) for final approval.

2.2.7. **(Added-USAFA)** USAFA Award Presentation. HQ USAFA Superintendent or designated representative presents the award to the individual, team or unit at a ceremony arranged by USAFA/SE.

2.3. AFSEC:

2.3.1. Provides funds to purchase appropriate awards for nominations approved by the Secretary of the Air Force, Chief of Staff and Air Force Chief of Safety.

2.3.2. Assembles the Annual Safety Awards Board which includes representatives from AF/A3O, Current Operations; AF/A4L, Directorate of Logistics; and AFIA, Air Force Inspection Agency. In addition, AFSEC provides members from SES, Space Safety Division; SEG, Ground Safety Division; SEF, Flight Safety Division, SEW, Weapons Safety Division; and Career Field Manager in an advisory role. The Board must include two rated officers. See Attachment 3 for annual Safety Awards Board process.

2.3.3. Provide award and recipient information sufficient to publicize safety award to AFSEC/ PA, Public Affairs, office.

2.3.4. Prepares letter authorizing a military individual award recipient to wear the Air Force Recognition Ribbon and a civilian recipient to wear the lapel pin.

2.4. SAF/MR, Assistant Secretary of the Air Force for Manpower and Reserve Affairs, serves as an agent of the Secretary and provides guidance, direction, and oversight for all matters pertaining to the formulation, review and execution of plans, policies, programs, and budgets addressing Awards and Decorations.

2.5. AF/A1, Deputy Chief of Staff of the Air Force, Manpower, Personnel and Services, develops, coordinates, and executes personnel policy and essential procedural guidance for the management of the Awards and Decorations Program.

2.6. **Recipients:**

2.6.1. Persons honored for individual actions may wear the Air Force Recognition Ribbon for the following awards:

2.6.1.1. Koren Kolligian, Jr., Trophy.

2.6.1.2. Chief of Safety Special Achievement Award.

2.6.1.3. Air Force Nuclear Surety Outstanding Achievement Award.

2.6.1.4. Safety Career Professional of the Year Award.

2.6.1.5. Air Force Chief of Safety Outstanding Achievement Award for Weapons Safety.

2.6.1.6. Air Force Chief of Safety Aircrew of Distinction Award.

2.6.1.7. Aviation Well Done Award.

2.6.1.8. Ground/Weapons Safety Well Done Award.

2.6.1.9. Air Force Chief of Safety Aviation Maintenance Safety Award

2.6.1.10. Air Force Chief of Safety Cyber Safety Award.

2.6.1.11. Air Force Chief of Safety Space Safety Award.

2.6.2. Persons belonging to a group, or individuals being recognized as a group, are not eligible for the ribbon.

2.6.3. Awarded civilians wear the lapel pin instead of the ribbon.

Section B—Secretary of the Air Force Safety Award

3. Purpose. The MAJCOM, DRU or FOA with the most effective overall safety program receives this, the highest safety award of the Air Force. An appropriate award is given each fiscal year.

4. Eligibility. MAJCOMs, DRUs, and FOAs.

5. Selection Criteria. The Awards Board considers:

5.1. Combined effectiveness of safety programs.

5.2. Efforts to further Risk Management (RM) implementation and integration.

Table 1. Safety Awards.

AWARD NAME	RECIPIENT	APPROVAL AUTHORITY	AWARD TYPE	AWARD CEREMONY RESPONSIBILITIES
Secretary of the Air Force Safety Award (Annual)	MAJCOM, DRU, and FOA	Secretary of the Air Force	Appropriate Award	Air Force
Maj Gen Foulois Memorial Award (Annual)	MAJCOM	Air Force Chief of Staff		Order of the Daedalians
Koren Kolligian, Jr., Trophy (Annual)	Aircrew Member		Trophy	Air Force
Col Will L. Tubbs Memorial Award For Ground Safety (Annual)	MAJCOM, DRU, and FOA		Appropriate Award	
Air Force Chief of Safety Special Achievement Award (Annual)	Air Force Organization Below MAJCOM or Individual	Air Force Chief of Safety	Appropriate Award	MAJCOM, DRU, and FOA

AWARD NAME	RECIPIENT	APPROVAL AUTHORITY	AWARD TYPE	AWARD CEREMONY RESPONSIBILITIES
Safety Career Professional of the Year Award (Annual)	Civilian or Enlisted Safety Career Field Individual			
Air Force Nuclear Surety Outstanding Achievement Award (Annual)	Individual or Team			
Air Force Chief of Safety Outstanding Achievement Award for Weapons Safety (Annual)				
Air Force Chief of Safety Outstanding Achievement Award for Ground Safety, Category I-V (Annual)	Air Force Organization			
Air Force Chief of Safety Aircrew of Distinction Award (Annual)	Individual			
Air Force Chief of Safety Aviation Maintenance Safety Award (Annual)	Individual			
Air Force Chief of Safety Cyber Safety Award (Annual)				
Air Force Chief of Safety Space Safety Award (Annual)	Individual or Team			
Aero Club Safety Certificates (Annual)	Air Force Aero Club			

AWARD NAME	RECIPIENT	APPROVAL AUTHORITY	AWARD TYPE	AWARD CEREMONY RESPONSIBILITIES
Aviation Well Done Award (Event)	Individual	Air Force Chief of Safety	Appropriate Award	
Ground/Weapons Safety Well Done Award (Event)				
Hall of Fame Award (Event)				

5.3. Safety program management, direction, administration, and innovation.

5.4. Mission and operational tasks the command's organizations perform during the award period. Include unusual hazards, environmental and occupational working conditions, and special exercises or deployments.

5.5. Command safety inspections and staff visits.

5.6. Quality of mishap investigations, reports, and analyses.

5.7. Noteworthy achievements in mishap prevention in all applicable functional areas.

5.8. Mishap record and improvements made in mishap prevention.

6. Nomination Procedures. MAJCOMs, DRUs, and FOAs may submit one nomination for the appropriate category. Include a concise description of specific achievements and how they were accomplished and contributed to mishap prevention.

Section C—Major General Benjamin D. Foulois Memorial Award (Daedalian Flight Safety Award)

7. Purpose. This award recognizes the MAJCOM, DRU, or FOA with the most effective flight safety program.

8. Eligibility. MAJCOMs, DRUs, and FOAs that execute a flying hour program.

9. Selection Criteria. The Awards Board considers:

9.1. Data on flight mishaps, related causes, and safety deficiencies found during inspections and investigations.

9.2. Mishap potential among different aircraft types and their missions.

9.3. RM implementation and successes.

9.4. Command support of flight safety program through non-regulated activities.

9.5. Safety program management.

9.6. Unusual hazards, environmental and occupational working conditions, and special exercises or deployments.

9.7. Mishaps over which MAJCOMs, DRUs, and FOAs had or shared control. Mishap record and improvements made in mishap prevention.

10. Nomination Procedures. The MAJCOM, DRU, and FOA may submit one nomination. Include a concise description of specific achievements and how they were accomplished and contributed to aviation safety.

Section D—Koren Kolligian, Jr., Trophy

11. Purpose. This award recognizes outstanding airmanship by an aircrew member. The crewmember must show extraordinary skill, alertness, ingenuity, or proficiency in averting or minimizing the seriousness of a flight mishap.

12. Eligibility. Aircrew personnel of the Air Force.

13. Selection Criteria. The Awards Board selects the aircrew member who most successfully coped with an in-flight emergency.

13.1. The emergency must have occurred in the fiscal year award period.

13.2. The emergency must have resulted from any of these situations:

13.2.1. Mechanical difficulty while in flight or in an aircraft or with related equipment on the ground.

13.2.2. Personnel actions.

13.2.3. Environmental factors beyond the nominee's control.

13.3. Members who prevented a potential mishap that was caused by their own misdeeds, lack of judgment or foolhardy or excessive risk-taking are ineligible.

14. Nomination Procedures.

14.1. Each MAJCOM, DRU, and FOA may nominate only a single individual (i.e., no crew submissions) even if more than one member handled an emergency. An individual who has been involved in a mishap should not be submitted, unless the Air Force Chief of Safety has approved the MOFE and the individual was not identified as a causal factor. When a MOFE is not conducted, acceptance of the final message meets the criteria.

14.2. MAJCOMs, DRUs, and FOAs may nominate the same person for this award and the Aviation Well Done Award. However, MAJCOMs, DRUs, and FOAs must send a separate nomination for the Koren Kolligian, Jr., Trophy. Include:

14.2.1. The nominee's name, rank, duty assignment, organization, date of the event, and type of aircraft.

14.2.2. A description detailed enough to allow the Awards Board to evaluate accurately the incident's seriousness and how much corrective action was taken by the nominee.

14.2.3. A final citation IAW paragraph 2.2.3.3, see examples in Attachment 2 and Attachment 3.

15. Presentation.

15.1. The recipient receives the Koren Kolligian, Jr., Trophy at a ceremony presided over by the Air Force Chief of Staff. This ceremony, which includes a formal reception, takes place at the Pentagon annually between 1 March and 30 September during the fiscal year following the event being recognized. The Air Force Chief of Safety funds the recipient's travel and per diem to the presentation ceremony. Members of the Air Reserve Component selected as recipients are placed on active duty status for the day of the ceremony itself (one man-day is reimbursed by AF/SE to the member's owning unit).

15.2. The recipient's spouse, or a family member, may accompany the recipient and may travel at government expense contingent upon approval of the recipient's MAJCOM, DRU, or FOA CC. The recipient's MAJCOM, DRU, or FOA SE obtains MAJCOM, DRU, or FOA CC approval of spouse or family member travel and issuance of invitational travel orders. Per Diem is not authorized for anyone other than the recipient to travel to the presentation ceremony. See AFI 36-2805, *Special Trophies and Awards*, paragraph 1.6 for additional information.

15.3. The trophy presented each year is provided by the family of Lt Koren Kolligian, Jr., members of which have sponsored this award and been present at each year's presentation since the inception of the award in 1958. A permanent display trophy is maintained at the Pentagon in honor of all recipients. The Koren Kolligian, Jr., Trophy holds an honored place in Air Force history and is an integral part of the Air Force Mishap Prevention Program. Accordingly, in the interest of the Air Force, an exception to policy (AFI 24-101, *Passenger Movement*, paragraph 1.2.2.) has been granted by the Chief of Staff for a maximum of seven representatives of the Kolligian family to travel at government expense aboard military or commercial aircraft to attend the presentation ceremony.

Section E—Colonel Will L. Tubbs Memorial Award for Ground Safety

16. Purpose. This award recognizes the most effective MAJCOM, DRU, or FOA ground safety program.

17. Eligibility. MAJCOMs, DRUs, and FOAs.

18. Selection Criteria. The Awards Board considers:

18.1. Reduction of military and civilian injuries and fatalities is the primary selection criteria.

18.2. Effective safety program management and innovations. Include unusual hazards, environmental and occupational working conditions, and special exercises or deployments.

18.3. Evaluation results.

18.4. Specific mishap prevention activities accomplished during the award year.

18.5. Implementation and status of RM concepts, applications and successes.

18.6. Ground mishap prevention accomplishments spanning two or more years merit extra consideration.

19. Nomination Procedures. MAJCOMs, DRUs, and FOAs may submit one nomination for the appropriate category. Include a concise description of specific achievements and how they were accomplished and contributed to safety.

Section F—Air Force Chief of Safety Special Achievement Award

20. Purpose. This award recognizes an individual or organization for outstanding safety contributions or achievements.

21. Eligibility.

- 21.1. MAJCOMs, DRUs, and FOAs and below organizations.
- 21.2. Officers (Colonels and below).
- 21.3. Enlisted personnel.
- 21.4. DAFC.

22. Selection Criteria. The Awards Board considers special accomplishments in all areas of mishap prevention. Some examples of actions worthy of consideration are:

- 22.1. Safety investigation board member whose findings contribute to preventing future mishaps.
- 22.2. Unit or person who helped develop programs or concepts that significantly improve Air Force safety programs.
- 22.3. Research or design innovation or system safety management that contributes to the safety of developing weapons systems.

23. Nomination Procedures. MAJCOMs, DRUs, and FOAs may nominate one person or one unit. Include:

- 23.1. A concise description of specific achievements.
- 23.2. Name, rank, and organization.
- 23.3. A final citation IAW paragraph 2.2.3.3, see examples in Attachment 2 and Attachment 3.

Section G—Safety Career Professional of the Year Award

24. Purpose. This award recognizes an individual in the safety career field for outstanding contributions to the Air Force safety program.

25. Eligibility. Civilian (GS-0017/0018/0803 occupational series) and enlisted (AFSC 1S0XX) safety career fields.

26. Selection Criteria. The Awards Board considers:

- 26.1. Duty performance level above the nominee's grade or rank.

26.2. Innovations the nominee developed that reduced mishaps, increased program effectiveness, or enhanced the career field.

26.3. Incorporation of RM principles and techniques.

26.4. Other awards or recognition from the safety field not outlined in this instruction.

26.5. Participation in safety activities of agencies outside the Air Force.

26.6. Actions to involve local agencies in Air Force safety programs.

26.7. Contributions to safety publications.

27. Nomination Procedures. MAJCOMs, DRUs, and FOAs may submit one nomination. Include:

27.1. A concise description of specific contributions.

27.2. Name, rank, job title, and organization.

27.3. A final citation IAW paragraph 2.2.3.3., see Attachment 2 and Attachment 3.

27.4. **(Added-USAFA)** In the event multiple mission elements submit nominees for this award, USAFA/SE will convene a non-affiliated board to review the nominations and make a selection based on criteria in paragraph 38. The selected individual will be approved through the USAFA/CC or his or her designated representative in accordance with current USAFA staffing guidance. The nomination package for the selected individual would then be submitted to the AF Safety Center for consideration at the AF level.

Section H—Air Force Nuclear Surety Outstanding Achievement Award

28. Purpose. This award recognizes an individual or team below MAJCOM, FOA, and DRU level which has significantly contributed to nuclear surety.

29. Eligibility. Air Force military and civilian personnel.

30. Selection Criteria. The Awards Board selects an individual or team whose outstanding achievements or contributions enhance nuclear surety and reduce the likelihood of nuclear weapon or nuclear power system mishaps.

30.1. Weapon Systems. Accomplishments that affect:

30.1.1. Maintenance, handling, or loading quality.

30.1.2. Nuclear logistical movements.

30.1.3. Personnel Reliability Program.

30.1.4. Weapons security.

30.1.5. Technical orders.

30.1.6. Nuclear surety inspection.

30.1.7. Education and training.

30.1.8. Operational employment.

30.1.9. Mishap investigation, reports, and analysis.

30.2. Power Systems. Accomplishments that affect:

- 30.2.1. Operation and maintenance quality.
- 30.2.2. Security.
- 30.2.3. Education and training.
- 30.2.4. Nuclear reactor audits.
- 30.2.5. Incident investigation, reports, and analysis.

30.3. Incorporation of RM principles and techniques described in paragraphs 30.1. and 30.2.

31. Nomination Procedures. The MAJCOM and FOA may submit one nomination. Include:

- 31.1. Name, rank, job title, organization, and a summary of assigned duties.
- 31.2. A concise description of how the nominee accomplished specific achievements that improved nuclear surety.
- 31.3. A final citation IAW paragraph 2.2.3.3., see examples in Attachment 2 and Attachment 3.

Section I—Air Force Chief of Safety Outstanding Achievement Award for Weapons Safety

32. Purpose. This award recognizes an individual or team below MAJCOM, DRU, and FOA level which has significantly contributed to weapons safety, including an individual assigned to a missile unit.

33. Eligibility. Air Force military and civilian personnel at all levels.

34. Selection Criteria. The Awards Board considers achievements or contributions that enhance explosives safety by reducing the likelihood of explosives mishaps. Accomplishments that affect:

- 34.1. Maintenance or handling.
- 34.2. Explosives site planning.
- 34.3. Reduction in explosives exemptions, waivers, and deviations.
- 34.4. Technical orders, local directives, etc.
- 34.5. Education and training.
- 34.6. Mishap investigation, reports, and analysis.
- 34.7. Mishap prevention or mitigation.
- 34.8. Incorporation of RM principles and techniques.

35. Nomination Procedures. MAJCOMs, DRUs, and FOAs may submit one nomination. Include:

- 35.1. Name, rank, job title, and organization.
- 35.2. A concise description of how the nominee accomplished specific achievements that improved explosives safety.

35.3. A final citation IAW paragraph 2.2.3.3., see examples in Attachment 2 and Attachment 3.

Section J—Air Force Chief of Safety Outstanding Achievement Award for Ground Safety

36. Purpose. This award recognizes the most effective installation-level, FOA, and DRU ground safety programs.

37. Eligibility. Organizations: (1) Headquarters Air Force-level FOAs and DRUs that have an outstanding ground safety program and did not experience a Class A or B on-duty mishap. (2) Organizations at installation-level that have an outstanding ground safety program, which is staffed by qualified AFSC 1S0X1, GS-018/803 personnel, and did not experience a Class A or B on-duty mishap. Any Air Force installation-level organization may compete in one of five categories listed in paragraphs 40.1 through 40.5. Organizations that experienced an on-duty Class A or B mishap that was the result of factors outside the organization's control are not disqualified from nomination. However, the nomination package must include an explanation statement depicting why the organization should be considered.

37.1. Category I: Large Operations/Industrial Organization. An organization (wing or wing equivalent or higher), that has a primary mission of producing, maintaining, or rehabilitating military systems and equipment, or has the complete operational control of the installation. This includes test centers and research and development organizations. This organization is the installation host unit.

37.2. Category II: Large/Composite Wing Organization. An organization that has three or more squadrons and 4,000 or more people assigned. This organization is the installation host unit.

37.3. Category III: Small Wing Organization. An organization that does not meet the Category I or II wing criteria. This organization must be the installation host unit.

37.4. Category IV: Associate/Tenant Organization, FOA or DRU. A squadron or higher organization, including headquarters Air Force-level FOAs and DRUs, at a location separate from the parent organization, and with a ground safety program independent of the host installation ground safety program.

37.4.1. USAFA, AFOTEC, and AFDW are not eligible for this award. They compete for the Colonel Will L. Tubbs Memorial Award for Ground Safety.

37.5. Category V: Geographically Separated Unit (GSU) Organization. An organizational element, from a detachment up to a group, geographically separated from its parent organization, which has a ground safety program independent of the host unit ground safety program.

37.5.1. GSU wings are considered in categories I-IV. Detachments, squadrons and groups co-located with their parent wing are part of the wing nomination.

38. Selection Criteria. The Award Board considers:

38.1. Organization ground safety performance records and achievements.

38.2. Complexity and types of mission tasks, including unusual hazards, environmental and occupational working conditions, and special exercises or deployments.

38.3. Outstanding feats, including awards received for accomplishments relating to personnel and material preservation in the period the nomination covers.

38.4. Educational and publicity material developed for Air Force or MAJCOM, DRU, and FOA publications.

38.5. Safety program management as measured by mishap experience and assessments of the unit by a higher organizational element.

38.6. Organization has a positive indicator for the metrics reflected in the USAF Safety Strategic Plans.

38.7. Efforts by the organization to further the RM integration and sustainment.

39. Nomination Procedures. MAJCOMs, DRUs, and FOAs may submit one nomination. Include:

39.1. A concise description of specific achievements and how they were accomplished and contributed to safety.

39.2. A final citation IAW paragraph 2.2.3.3., see examples in Attachment 2 and

Section K—Air Force Chief of Safety Aircrew of Distinction Award

40. Purpose. This award recognizes at least two aircrew members up to an entire aircrew in averting or minimizing the seriousness of an aircraft emergency situation.

41. Eligibility. Aircrew or at least two individual members of an aircrew.

41.1. Aircrews or their individual members may not receive both this award and the Koren Kolligian, Jr., Trophy for the same event.

42. Selection Criteria. The Awards Board selects the aircrew or aircrew members that most successfully coped with an emergency situation.

42.1. The emergency must have occurred in the fiscal year award period.

42.2. The emergency must have resulted from any of these situations:

42.2.1. Mechanical difficulty while in-flight or on the ground.

42.2.2. A significant in-flight incident that could have resulted in serious injury, loss of life or the aircraft. This category may include serious cargo mishaps such as fuel spills or shifting loads.

42.2.3. Environmental factors beyond the aircrew's control.

42.2.4. Non-aircrew personnel errors in the air or on the ground.

42.3. Each aircrew member nominated must have contributed to resolution of the emergency.

42.4. Aircrews who prevented a potential mishap that was caused by their own misdeeds, lack of judgment or foolhardy or excessive risk-taking are ineligible.

43. Nomination Procedures.

43.1. Each MAJCOM, DRU, and FOA may make one aircrew nomination or nominate at least two individuals of an aircrew. An individual who has been involved in a mishap should not be submitted, unless the Air Force Chief of Safety has approved the MOFE and the individual was not identified as a causal factor. When a MOFE is not conducted, acceptance of the final message meets the criteria. Include:

43.1.1. The aircrew's or aircrew individuals' organization and the name, rank, duty assignment, date of the event, and type of aircraft.

43.1.2. A description detailed enough for the Awards Board to evaluate the emergency and what corrective action each aircrew member took.

43.1.3. A final citation IAW paragraph 2.2.3.3., see examples in Attachment 2 and Attachment 3.

Section L—Air Force Chief of Safety Aviation Maintenance Safety Award

44. Purpose. This award recognizes an individual or team who significantly contributed to aviation maintenance safety.

45. Eligibility. Air Force military and civilian personnel who, directly or indirectly, support aircraft sortie generation. Nominees must possess a record of violation-free performance through the quality assurance and/or organizational safety office.

46. Selection Criteria. The Awards Board considers:

46.1. Effective Maintenance Resource Management (MRM) concepts, applications and successes.

46.2. Incorporation of RM principles and techniques.

46.3. Credible technical order changes, hazard reports, product quality deficiency reports, or material improvements that contribute to aviation maintenance safety and/or safety of flight.

46.4. Development or improvement of a program, process or mechanism that significantly contributed to aviation maintenance safety and/or safety of flight.

47. Nomination Procedures. Each MAJCOM, DRU, and FOA may nominate one individual or team. An individual who has been involved in a mishap should not be submitted, unless the Air Force Chief of Safety has approved the MOFE and the individual was not identified as a causal factor. When a MOFE is not conducted, acceptance of the final message meets the criteria. Include:

47.1. Name, rank or grade, duty title, and organization.

47.2. If a team award, include name, rank or grade, duty title, and organization of all the individuals who comprised the team.

47.3. A description detailed enough for the awards board to evaluate impact of the individual or team's actions.

47.4. A final citation IAW paragraph 2.2.3.3., see examples in Attachment 2 and Attachment 3.

Section M—Air Force Chief of Safety Cyber Safety Award

48. Purpose. This award recognizes an individual or team that significantly contributed to cyber safety.

49. Eligibility. Air Force military and civilian personnel who, directly or indirectly, support cyber operations.

50. Selection Criteria. The Awards Board considers:

50.1. Effective Cyber Resource Management concepts, applications, and successes.

50.2. Incorporation of RM principles and techniques.

50.3. Developed or improved a program, process, or mechanism that significantly contributed to cyber safety and/or surety of a system.

51. Nomination Procedures. Each MAJCOM, DRU, and FOA may nominate one individual or team.

51.1. Name, rank or grade, duty title, and organization.

51.2. A description detailed enough for the Awards board to evaluate impact of the individual or team's actions.

51.3. Include a final citation IAW paragraph 2.2.3.3., see examples in Attachment 2 and Attachment 3.

Section N—Air Force Chief of Safety Space Safety Award

52. Purpose. This award recognizes an individual or team that has made significant contributions to space safety. Submission implies that the individual or team performed beyond normal expectations of proficiency and/or performance.

53. Eligibility. Air Force military and civilian personnel.

54. Selection Criteria. Nominations may be submitted for safety contributions through one or both of the following criteria in the planning, acquisition, operation, maintenance or monitoring of space systems:

54.1. Successfully coping with an emergency situation through direct contribution to problem resolution, minimization to the seriousness of the emergency situation or prevention of serious space mission degradation. Note: Individuals/teams that took actions during a mishap they caused are ineligible for consideration.

54.2. Outstanding achievements, contributions or leadership which enhanced space safety and reduced the likelihood of launch, on-orbit or spaceport mishaps, and/or serious space mission degradation.

55. Nomination Procedures. Each MAJCOM, DRU, and FOA may submit one individual or team nomination for contributions made during the award period. Include:

55.1. The name(s), rank(s), duty title(s), type of system and the mishap date, if applicable.

55.2. For mishaps, nominations should include the actions, results, and impacts with enough detail so the Awards Board can fully evaluate the contributions made by the individual/team.

55.3. For achievements, nominations should include a concise description of specific achievements that improved space safety.

55.4. A final citation IAW paragraph 2.2.3.3., see examples in Attachment 2 and Attachment 3.

Section O—Aero Club Safety Certificates

56. Purpose. Safety certificates promote aviation safety and award the Air Force Aero Clubs for flight safety achievements.

57. Eligibility. All Air Force Aero Clubs listed in the USAF Aero Club Directory that AFPC/SVP compiles and maintains are eligible.

57.1. Clubs that experienced a Class A or B mishap in the award year are usually ineligible. However, the MAJCOM, DRU, and FOA may nominate a club that had no control over a mishap (i.e., FOD from a transient field, a defective part from the supply system, etc.) and meets all other criteria, but must send a detailed justification with the nomination.

57.1.1. In the case of Class A or B bird strikes, if the club demonstrated reasonable care in the face of the bird threat, that club may still be nominated. In this case, send a detailed explanation with the nomination.

57.2. Consideration must be given to the Aero Club's incorporation of RM principles and techniques.

58. Nomination Procedures.

58.1. Aero Club safety officers, together with the wing or base safety officer, advise the MAJCOM, DRU, or FOA through command channels of a club's eligibility.

58.2. MAJCOMs, DRUs, and FOAs verify the data and satisfactory safety program management, and forward approved nominations.

58.3. A brief summary of the club's safety accomplishments will include:

58.3.1. Name of club.

58.3.2. Location of club and parent command.

58.3.3. Diversity of aircraft. List each type and model of aircraft the club flies.

58.3.4. Date of last Class A or B mishap.

58.3.5. A concise description of the club's flight safety achievements during the award period, including RM implementation and successes and higher headquarters inspections.

Section P—Aviation Safety Well Done Award

59. Purpose. This award recognizes personnel whose outstanding airmanship or support to aircrew prevented, or reduced the impact of, a serious flight mishap. In special cases, this award may be given to an individual(s) whose contribution significantly impacted the safety of the USAF aviation community.

60. Eligibility. Pilots, other aircrew members, and personnel who support flight operations directly, or indirectly (Colonel and below, enlisted personnel, and DAFC).

61. Selection Criteria. Examples of actions worthy of consideration:

61.1. Demonstrated skill or ingenuity that prevented or reduced loss of life, injury to personnel, or aircraft or other property damage.

62.1.1. The skill or ingenuity must be above that expected of personnel with like training and experience in a like situation.

62.2. Development and implementation of a special program or course that improves the effectiveness of aviation operations.

62.3. Development of an innovative aviation safety program or specific aviation mishap prevention activity that was adapted for use at wing level or higher.

62. Nomination Procedures. Any person, other than the nominee, who knows about an individual's action, may send a nomination to the MAJCOM, DRU, or FOA safety office. An Air Staff individual's nomination may be submitted to their appropriate Air Staff office. An individual who has been involved in a mishap should not be submitted, unless the Air Force Chief of Safety has approved the MOFE and the individual was not identified as a causal factor. When a MOFE is not conducted, acceptance of the final message meets the criteria. Include:

62.1. Nominee's name, rank, duty or job title, organization, type of aircraft, and date of event (if applicable to nomination).

62.2. Provide an unclassified description of the event that prompted the nomination IAW paragraph 2.2.3.2. If the nomination is for a specific incident, information must be provided that specifically and factually tells how serious the incident was and how nominee took action. If the nomination is for a particular contribution to aviation safety, provide enough information to detail the what, when, where, and how of the contribution.

62.3. If there are multiple nominations, information must be provided for each nominee stating what that particular individual did to prevent the mishap, or what significant safety contribution was made to the USAF aviation community.

62.4. A photograph showing the nominee or nominees clearly. It may be a photograph taken either beside the aircraft or in the work environment. Ensure imagery is cleared for public release by the local unit public affairs office before submitting.

62.5. The MAJCOM, DRU, or FOA safety office, and an Air Staff individual's appropriate Air Staff office, reviews and endorses the nomination before forwarding it to AFSEC/SEA.

62.6. AFSEC/SEA must receive nominations within six months after the event or after the action was accomplished.

62.7. A final citation IAW paragraph 2.2.3.3., see examples in Attachment 2 and Attachment 3.

Section Q—Ground/Weapons Safety Well Done Award

63. Purpose. This award recognizes non-safety personnel who make a significant contribution that affects overall mishap prevention activities toward ground/weapons safety.

64. Eligibility.

- 64.1. Officers (Colonel and below).
- 64.2. Enlisted personnel.
- 64.3. DAFC.

65. Selection Criteria. Examples of actions worthy of consideration:

- 65.1. Development and implementation of a special program or course that improves ground/weapons and/or air operational effectiveness.
- 65.2. Demonstrated skill or ingenuity that prevented or reduced loss of life, injury to personnel, or Air Force property damage.
- 65.3. Developed an innovative safety program or specific mishap prevention activity that was adapted for use at wing level or higher.
- 65.4. Provided a significant specific contribution to the resolution of an unusual or difficult safety hazard or working condition.
- 65.5. Any other significant specific contribution to ground/weapons safety.

66. Nomination Procedures. Any person, other than the nominee, who knows about an individual's specific contribution, may submit a nomination to the MAJCOM, DRU, or FOA safety office; an Air Staff individual's nomination may be submitted to their appropriate Air Staff office. An individual who has been involved in a mishap should not be submitted, unless the Air Force Chief of Safety has approved the MOFE and the individual was not identified as a causal factor. When a MOFE is not conducted, acceptance of the final message meets the criteria. Include:

- 66.1. Nominee's name, rank or grade, duty or job title, and organization.
- 66.2. Provide an unclassified description of the action that prompted the nomination IAW paragraph 2.2.3.2.
- 66.3. A photograph showing the nominee clearly. It may be a photograph taken in the work environment. Ensure imagery is cleared for public release by the local unit public affairs office before submitting.
- 66.4. The MAJCOM, DRU, or FOA safety office, and an Air Staff individual's appropriate Air Staff office, reviews and endorses the nomination before forwarding to AFSEC/SEA.
- 66.5. AFSEC/SEA must receive nomination within six months after the action was accomplished.
- 66.6. A final citation IAW paragraph 2.2.3.3. see examples in Attachment 2 and Attachment 3.

Section R—Air Force Safety Hall of Fame Award

67. Purpose. This award recognizes individuals who have made singularly unique contributions to safety in general and the USAF Mishap Prevention Program in particular. These contributions made over an extended period of time should result in enduring and significant improvements in safety. These achievements will demonstrably enhance the Air Force's mishap prevention program as sustained superior safety performance, both now and in the future. The performance and contributions of the nominee should be generally recognized by his or her peers as being of unequalled excellence. As a consequence of these standards, this award is infrequently conferred.

68. Eligibility. This award is intended for Air Force military or civilian personnel.

69. Selection Criteria. The Awards Board considers:

69.1. MAJCOM, DRU, and FOA nominations.

69.2. Persons whose contributions to Air Force safety and mishap prevention are of an unprecedented and enduring significance. NOTE: The Awards Board expeditiously reviews the nominations on an ad hoc, case-by-case basis.

70. Nomination Procedures and Presentation. The nomination package will consist of:

70.1. A cover letter to the Air Force Chief of Safety nominating the individual, with rank or grade, title, and organization.

70.2. Justification must be clear and concise, with sufficient information to explain the nature and results of the individual's achievements. The achievements must have significantly improved Air Force safety by reducing mishaps, improved safety policies, guidance or procedures. The justification must also demonstrate that the individual's initiative(s) or process improvements accomplished were above and beyond the scope of his or her normal position duties.

70.3. Submit nominations IAW paragraph 2.2.3.2. Include a current 5 x 7-inch professional (service dress/business suit) color photograph of the nominee (use American Flag as backdrop). This photograph will be used for display should the nomination be approved. Ensure imagery is cleared for public release by the local unit public affairs office before submitting.

70.4. Presentation. The nominating official will be notified of the results. An appropriate award commemorating the individual's induction will be sent to the nominating official for presentation. The inductee's name will be inscribed into a permanent register on display at the Air Force Safety Center.

Section S—On-the-Spot Recognition and Appreciation Awards

71. Purpose. The Air Force Chief of Safety/Safety Center Commander and the Air Force Safety Center Executive Director may purchase organizational coins with appropriated funds. This program is intended to provide the Air Force Chief of Safety/Commander and the Executive Director with an official but informal means to show special recognition of, and appreciation for, a job well done.

72. Eligibility. These coins may be presented to military and appropriated funded civilian personnel who, by their dedicated individual or team effort, have contributed to the effectiveness and efficiency of the Air Force and Air Force Safety.

73. Recognition. Coins can be utilized as a substitute for a plaque or recognition item, but cannot be used with another appropriated fund purchased recognition item. This program will comply with AFI 36-2805 particularly paragraphs 1.4. and 1.7. and AFI 65-601, Volume 1, *Budget Guidance and Procedures*.

74. Organizational Coins.

74.1. May be used for on-the-spot recognition of personal efforts associated with an actual achievement to improve a particular program, function, or mission.

74.2. May be presented to military members reenlisting.

74.3. Must be stored and accounted for separately from coins purchased with any other funds.

74.4. May be awarded to civilian employees and should be annotated in the employee's personnel folder.

74.5. Are not intended to be used for mementos, commemorative or personal gifts, morale building, or to recognize permanent change of station, retirements, and similar occasions. Note: These limitations do not apply if coins are donated by a private organization or purchased by the Commander or Executive Director with his or her personal funds.

74.6. Cannot be used as tokens of appreciation for government officials, foreign officials, or non-federal personnel in recognition of general support or improved community relations. (These limitations do not apply if coins are donated by a private organization or purchased by the Commander or the Executive Director with his or her personal funds.) Note: Coins for such officials, unless DOD contractors, may be purchased with official representation funds for situations covered by AFI 65-603, *Official Representation Funds-Guidance*.

74.7. Will not be awarded to contractor personnel under any type of funding (see AFI 36-1004, *The Air Force Civilian Recognition Program*, paragraph 2.8.5.1.)

Section T—National Safety Council (NSC) Awards

75. Purpose. Three plaques and an engraved letter from the President of the NSC recognize mishap reduction in ground safety. Air Force organizations below MAJCOM, DRU, and FOA level that significantly reduce ground mishaps may be considered for: Award of Honor; Award of Merit; Award of Commendation, and President's Award Letter.

76. Please contact the NSC at customerservice@nsc.org for more information.

77. The SICOFAA Flight Safety Award promotes safety in the Western Hemisphere Air Forces by recognizing worldwide flight safety accomplishments of its military organizations. The winner of the Major General Benjamin D. Foulois Memorial Award will be the Air Force nominee for the SICOFAA Flight Safety Award. See Section C for guidance on the Major General Benjamin D. Foulois Memorial Award.

Section U (Added-USAFA)—USAFA Safety Achievement Award (Safety Coin)

77. (Added-USAFA) Purpose. This achievement award recognizes outstanding individuals, units, and teams, who have made a significant impact in the mishap prevention program through a single act or sustained performance with a USAFA/SE coin.

77.1. **(USAFA) 1 (Added) Eligibility.** Military, cadets, DoD civilian personnel, teams and units assigned to USAFA, including tenant personnel or units.

77.2. **(USAFA) (Added) Selection Criteria.** The Director of Safety will present this award at any time to an individual, team, or unit performing an outstanding feat or sustaining outstanding performance beyond what is normally expected in promoting the USAFA mishap prevention program. Nominations can come from anyone in the USAFA community.

Note: Error or neglect resulting in a mishap disqualifies the nominee even though the nominee's later actions satisfy selection criteria.

77.2.1. **(Added-USAFA)** Nominations for the USAFA Safety Achievement Award can be submitted to USAFA/SE via email, telephone, or other appropriate method. The individual making the nomination must include the name, rank, and unit of the deserving individual(s), team(s) or unit(s), and a brief description of the achievement(s).

77.3. **(Added-USAFA)** USAFA/SE may recognize deserving individual(s), team(s) or unit(s) monthly.

77.4. **(Added-USAFA)** This award may be used for on-the-spot recognition for outstanding mishap prevention efforts.

Section V (Added-USAFA)—Unit Safety Representative of the Year Award (Ground, Explosive or Flight Safety)

78. (Added-USAFA) Purpose. This annual award recognizes a single outstanding Unit Safety Representative (Ground USR, Unit Weapons Safety Representative, Motorcycle Safety Representative (MSR), or Flight Safety Officer (FSO) or Flight Safety Noncommissioned Officer (NCO) for their contributions to the USAFA safety program. USAFA/SE will present a single award for the top Unit Safety Representative.

78.1. **(USAFA) (Added) Eligibility.** All appointed military, civilian Ground USRs, Unit Weapons Safety Representatives, MSRs, FSOs or Flight Safety NCO (primary or alternate). Applicant cannot be a safety career professional.

78.2. **(Added-USAFA) Selection Criteria.** Nominees must show sustained noteworthy performance in support of USAFA safety programs.

78.2.1. **(Added-USAFA)** Outstanding compliance with safety, fire prevention, health, explosives, and flight program requirements in their areas of responsibility.

78.2.2. **(Added-USAFA)** Safety performance beyond what is normally expected of a Ground USR, Weapons Safety Representative, MSR or FSO that prevented or reduced the effects of a serious mishap or made a significant impact on the mishap prevention program.

Section W (Added-USAFA)—Individual of the Year Safety Award (Ground, Explosive or Flight Safety)

79. (Added-USAFA) Purpose. This annual award recognizes a single individual for their contribution to the USAFA mishap prevention program in one or more categories (Ground, Flight or Explosives/Weapons Safety). USAFA/SE will present a single award for this category.

79.1. **(Added-USAFA) Eligibility.** Military, cadets, DoD civilian personnel, assigned to the USAFA including tenant personnel. Applicant cannot be a safety career professional or a Ground USR, Weapons Safety Representative, Motorcycle Safety Representative, Flight Safety Officer or Flight Safety NCO.

79.2. **(Added-USAFA) Selection Criteria.** Nominees must have established or sustained outstanding performance or outstanding acts in support of the USAFA mishap prevention program.

Section X (Added-USAFA)—Unit of the Year Safety Award

80. (Added-USAFA) Purpose. This annual award recognizes an outstanding single unit for their contribution to the USAFA safety program regardless of safety discipline. USAFA/SE will present a single award in this category.

80.1. **(Added-USAFA) Eligibility.** All USAFA assigned units to include tenant units. A unit is defined as either an established Air Force recognized unit (Civil Engineering (CE), 10th Security Forces Squadron (SFS), 10th Force Support Squadron (FSS)); a HQ USAFA Directorate, or Mission Element.

80.2. **(Added-USAFA) Selection Criteria.** Units must have established or sustained outstanding performance or outstanding acts in support of the USAFA safety program. These include but are not limited to:

80.2.1. **(Added-USAFA)** Developing or implementing outstanding policies, programs, or procedures that reduce the possibility of mishaps in flight, ground, or explosives safety.

80.2.2. **(Added-USAFA)** Outstanding performance of safety responsibilities involving inspections, education and training, incorporation of Risk Management principles and techniques, mishap reporting/reduction, hazard identification, or implementation and enforcement of accepted safety practices.

Section Y (Added-USAFA)—Safety Team of the Year Award

81. (Added-USAFA) Purpose. This annual award recognizes an outstanding single team for their contribution to the USAFA safety program regardless of safety discipline. USAFA/SE will present a single award for this category.

81.1. **(Added-USAFA) Eligibility.** A team consists of two or more personnel and may consist of personnel from any combination of military, cadets/cadet candidates, or DoD civilian personnel assigned to the US Air Force Academy including tenant personnel. A team is defined as a sub-organization of an established unit as defined in section X above; a cross mission element team, or other group organized to accomplish a specific mission.

81.2. **(Added-USAFA)** Selection Criteria. Teams must have established or sustained outstanding performance or outstanding acts in support of the USAFA safety program. These include but are not limited to:

81.2.1. **(Added-USAFA)** Developing or implementing outstanding policies, programs, or procedures that reduce the possibility of mishaps in flight, ground, explosives safety.

81.2.2. **(Added-USAFA)** Outstanding performance of safety responsibilities involving, inspections, education and training, incorporation of Risk Management principles and techniques, mishap reporting/reduction, hazard identification, or implementation and enforcement of accepted safety practices.

DARRELL D. JONES, Lt General, USAF
DCS, Manpower, Personnel and Service

(USAFA)

RICARDO L. ARAGON, Lt Col, USAF
Director of Safety

Attachment 1**GLOSSARY OF REFERENCES AND SUPPORTING INFORMATION*****References***

AFPD36-28, *Awards and Decorations Programs*, 1 August 1997
AFI24-101, *Passenger Movement*, 27 October 2004
AFI36-2805, *Special Trophies and Awards*, 29 June 2001
AFI36-1004, *The Air Force Civilian Recognition Program*, 3 December 2009
AFI65-601V1, *Budget Guidance and Procedures*, 3 March 2005
AFI65-603, *Official Representation Funds*, 24 August 2011
AFMAN33-363, *Management of Records*, 1 March 2008
HAF Mission Directive 1-24, *Manpower and Reserve Affairs*, 15 December 2008
HAF Mission Directive 1-32, *Manpower, Personnel and Services*, 1 July 2009

Adopted Forms

AF IMT 847, Recommendation for Change of Publication
AF FORM 1206, Nomination for Award

Abbreviations and Acronyms

AF—Air Force (as used on forms)
AF/A1—The Deputy Chief of Staff of the Air Force, Manpower, Personnel and Services
AFI—Air Force Instruction
AFDW—Air Force District of Washington
AFOTEC—Air Force Operational Test and Evaluation Center
AFRC—Air Force Reserve Command
ANG—Air National Guard
Awards Board—Air Force Safety Awards Board
DAF—Department of the Air Force
DAFC—Department of the Air Force Civilian DOD—Department of Defense
DRU—Direct Reporting Unit
FOA—Field Operating Agency FOD—Foreign Object Damage
GSU—Geographically Separated Unit
AFIA—Air Force Inspection Agency
AFSEC—Air Force Safety Center
AFSEC/SEA—Air Force Safety Center, Analyses & Integration Division

AFPC/SVP—Air Force Service Agency

AF/A3O—Current Operations

AF/A4L—Directorate of Logistics

AF/SE—Air Force Chief of Safety

MAJCOM—Major Command

MOFE—Memorandum of Final Evaluation

NSC—National Safety Council

RM—Risk Management

SAF/MR—Assistant Secretary of the Air Force for Manpower and Reserve Affairs

USAF—United States Air Force

USAFA—United States Air Force Academy

Attachment 2**CITATION FORMAT FOR SAFETY AWARDS****CITATION TO ACCOMPANY THE AWARD OF****THE AIR FORCE CHIEF OF SAFETY OUTSTANDING ACHIEVEMENT AWARD
FOR GROUND SAFETY****CATEGORY II****TO****2D SPECIAL OPERATIONS WING**

The Air Force Chief of Safety Outstanding Achievement Award for Ground Safety, Category II, for fiscal year 2011 is presented to the 2d Special Operations Wing, Hurlburt Field, Florida. During this period, the wing oversaw an amazing turn-around in off-duty fatalities, reducing the number from nine during the previous two years to zero in 2011. Their world-class safety education programs trained more than 2,500 base personnel in a myriad of supervisory, motorcycle, and traffic safety subjects. Relevant world-wide, safety personnel supported safety programs and investigations in five countries, including the only United States military ground safety expert during humanitarian relief operations in the earthquake-damaged country of Haiti. Absolute professionals, their multi-faceted awareness program resulted in wing personnel safely navigating the 101 Critical Days of Summer and every major holiday. The distinctive accomplishments of the men and women of the 2d Special Operations Wing reflect great credit upon themselves, Air Force Special Operations Command, and the United States Air Force.

NOTE: Print the citation in landscape format. Left and right margins must be 1 1/2 inches. Limit the citation to approximately 10 to 13 lines which properly describe the nominee's accomplishments or achievements.

Attachment 3**CITATION FORMAT FOR SAFETY AWARDS**

**CITATION TO ACCOMPANY THE AWARD OF
THE CHIEF OF SAFETY SPECIAL ACHIEVEMENT AWARD
TO
CAPTAIN JOHN J. DOE**

The Air Force Chief of Safety Special Achievement Award for fiscal year 2011 is presented to Captain John J. Doe, 23rd Air Refueling Wing, Travis Air Force Base, California. During this period, Captain Doe served as 23rd Air Refueling Wing, Chief of Flight Safety for 60 KC-135 aircraft, four flying squadrons, and over 400 aircrew members. Through superior program management, he led his office to garner an "Excellent" rating in the February 2011 Headquarters Air Mobility Command Unit Compliance Inspection. Additionally, Captain Doe further distinguished himself when he established a fully functioning group safety office, while serving as Chief of Safety for the 455th Air Expeditionary Group. While deployed, he facilitated the mishap-free multi-modal aerial delivery of 815 mine resistant ambush protected all terrain vehicles in support of Operation ENDURING FREEDOM. The safety awareness and risk management these accomplishments exhibit, reflect great credit upon Captain Doe, Air Mobility Command, and the United States Air Force.

NOTE: Print the citation in landscape format. Left and right margins must be 1 1/2 inches. Limit the citation to approximately 10 to 13 lines which properly describe the nominee's accomplishments or achievements.

Attachment 4

AWARDS BOARD FLOW PROCESS

A4.1. This attachment contains the process to select and approve the Annual Air Force Safety Awards.

Figure A4.1. Awards Board Flow Process.

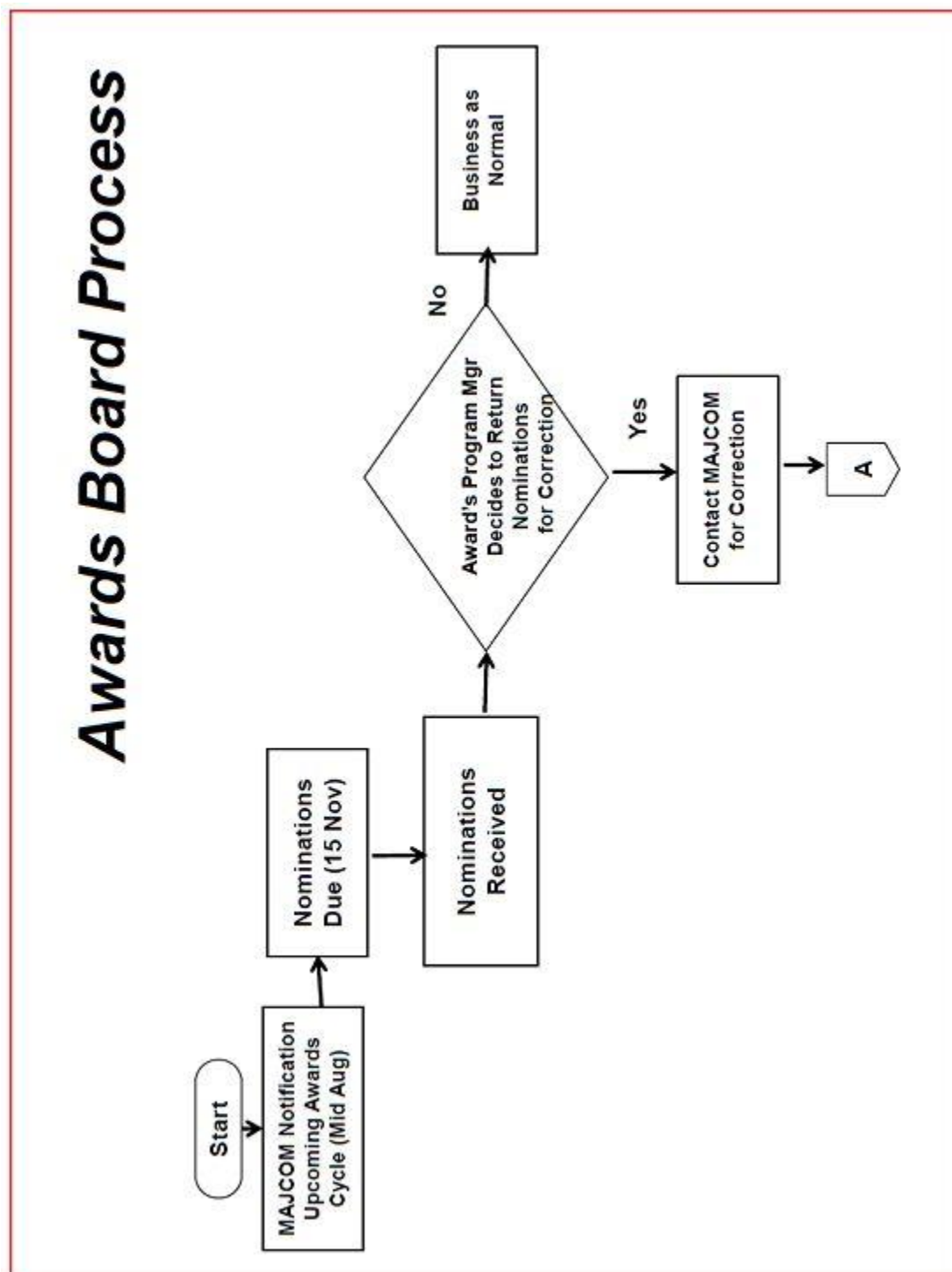


Figure A4.2. Awards Board Flow Process.

